



Human Resources
Administration

Department of
Homeless Services

W-2-196
Rev. 10/16

Office of Contracts

August 11, 2020

Steven Banks
Commissioner

Dear Prospective Bidders:

Martha A. Calhoun
General Counsel

For your information, this Addendum #7 for the contract to provide **Maintenance and Repair of Emergency Generators, Citywide (PIN: 20BSEDM01801/EPIN: 07120B0003)** contains **a reschedule of the pre-bid conference and the bid due date.**

Vincent Pullo
Agency Chief
Contracting Officer

Until further notice, the Department of Social Services (HRA/DHS) will conduct all in-person meetings (Pre-bid conferences and bid-openings) that would normally be open to the public **via conference call and/or video-conference only** using the Cisco WebEx platform. You may participate using your computer, tablet or smartphone. You'll need to download the WebEx plug-in or mobile app.

150 Greenwich Street
New York, NY 10007
929 221 6347

The pre-bid conference will be held on September 29, 2020 at 11:00am via Cisco WebEx platform.

Meeting Information:

Tuesday, Sep 29, 2020 11:00 am | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 129 480 6019

Password: bids

<https://nyc-dss.webex.com/nyc-dss/j.php?MTID=mba89e5733e7ed8c4373001c83bad603b>

Join by video system

Dial 1294806019@nyc-dss.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-646-992-2010 United States Toll (New York City)

+1-408-418-9388 United States Toll

Access code: 129 480 6019

Solicitation documents can now be retrieved from the HRA or DHS website.

Click on the link and register your company:

http://a069-

ppps.nyc.gov/PPPS/PPSPublicWebsite/Pages/subscribe.aspx?ProcurementId=3ed2534d-220b-745d-5db5-bab99731435d

After registering, please click on the Competitive Sealed Bids tab

Please be advised that the bid due date is extended to Thursday, October 22, 2020 by close of business. Due to the COVID-19 pandemic, prospective bidders have the option to submit bids to the Department of Social Services (HRA/DHS) either electronically to Bids@dss.nyc.gov, the Office of Contracts/Front desk, 150 Greenwich Street, 37th Floor, New York, NY 10007 or to HRA Mailroom 150 Greenwich Street, 30th Floor, New York, NY 10007. Any vendor that will submit a non-electronic bid should advise the agency in advance by close of business Monday, October 19, 2020.

Please note, The Department of Social Services will provide additional instructions as to the Public Bid opening at a later date.

Bids received after the bid due date and time will be considered late and will not be accepted.

If delivering a bid, all vendors are advised to allow for sufficient time to clear building security, especially if submitting packages. It is the bidders' responsibility for ensuring that all submissions are received at the correct location by the due date and time.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vincent Pullo', with a stylized, cursive script.

Vincent Pullo