



**Human Resources
Administration**
Department of
Social Services

W-2-196
Rev. 01/22

Office of Contracts

Gary P. Jenkins
Commissioner

Martha A. Calhoun
General Counsel

Vincent Pullo
Agency Chief Contracting
Officer

150 Greenwich Street
New York, NY 10007

929 221 6347

August 10, 2022

RE: Emergency Solicitation for
the DHS City Sanctuary
Facilities

Dear Prospective Proposer:

The New York City Department of Homeless Services ("DHS") appreciates your interest in the Emergency Solicitation for the DHS City Sanctuary Facilities pursuant to a declared emergency, issued on August 5, 2022.

Please find attached Addendum #1 for the above referenced Emergency Solicitation.

Addendum #1 contains:

- **Attachment A:** Attached to this Addendum as "Attachment A" are the Questions and Answers from the Information Session held on August 8, 2022. **Please note, no further questions regarding this solicitation will be considered.**
- **Attachment B:** Attached to this Addendum as "Attachment B" is the List of Attendees who signed in the chat at the Information Session held on August 8, 2022.
- **Attachment C:** Attached to this Addendum as "Attachment C" are the Presentation Materials from the Information Session held on August 8, 2022.
- **Attachment D:** Attached to this Addendum as "Attachment D" is the Partial List of Proposers. Please note, this list is for informational purposes only and will likely not include all entities who have received the solicitation.
- **Attachment E:** Attached to this Addendum as "Attachment E" is the Proposal Budget Summary Form. If you are interested in obtaining the Proposal Budget Summary Form in Excel format, please send an email to: ACCOCContractPlanning@dss.nyc.gov with your name and email address. Please include the name of the Emergency Solicitation in the subject of the email.

Please note your organization's email system may have a maximum size limitation for sending of emails. Please be advised that DSS cannot accept emails in a size greater than 20 MB.

It is strongly recommended that you send such email with enough time to determine whether the transmission has failed. Also, DSS strongly recommends that you follow up with an email to ACCContractPlanning@dss.nyc.gov to confirm that the email was transmitted successfully.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vincent Pullo', written over the printed name below.

Vincent Pullo

Attachment A: Questions and Answers from the Information Session

Please Note: No further questions regarding this solicitation will be considered.

- 1. Question: Do [organizations] have to have 501c3 status to apply and can groups of [organizations] submit a joint proposal (pooling resources and strengths to have a robust service center)?**

Answer: For the DHS Intake Facility solicitation, organizations will need an IRS 501(c)(3) determination letter in order to propose on the services. For the DHS City Sanctuary Facilities solicitation, proposers will need to have an IRS 501(c)(3) determination letter to propose on the services to be provided on-site, however If you are a building owner proposing in the operating portion of the contract, you do not need to have a IRS 501(c)(3) determination letter.

- 2. Question: Can multiple [organizations] apply together?**

Answer: Yes, multiple organizations can apply together. For the City Sanctuary Intake Facility, there should be a lead proposer and subcontractors can be proposed as part of the proposal team. Please be sure to clearly list each team member's specific role. It's very important that the group members have the organizational capability for this program. Please include an organizational chart that shows how the team (or consortium) would work.

For City Sanctuary Facilities, DHS also anticipate some type of teaming. A membership organization, a consortium of vendors/operators that work together, or an ownership group can propose together in the manner described above.

- 3. Question: We have a network of thousands of CBO partners in NYC for referrals. Are we able to apply for the portion of the RFP focused on connecting to services that [are not] onsite and the data/tracking, or would we need to partner directly with a lead non-profit?**

Answer: Please see question 2.

- 4. Question: Can you confirm that a "unit" is a room and that a family or couple or adult will each be housed in a unit or room.**

Answer: Yes, a unit is a room

- 5. Question: Do the 150 units need to be located in one location or can you have 100 beds at one site and 50 beds at another location?**

Answer: We strongly recommend that proposals that have minimum of 150 units and strongly encourage proposers to spend the time finding a building that has at least 150 units.

- 6. Question: Where can we find the solicitation for the Next Step facilities. I only received notification for the Intake facility procurement.**

Answer: Please see the link to HRA contracts website: <https://a069-ppps.nyc.gov/PPPS/PPSPublicWebsite/Pages/RequestForEOI.aspx> HRA/DSS - Doing Business with HRA (nyc.gov). Please click "Request for Expressions of Interest"

- 7. Question: Does the Sanctuary Intake Center have cook on site facilities or will it require Cold & Hold meals to be brought in?**

Answer: The intake center will not have a cooking facility, and DHS expects that the proposals will include food. For the other facilities, proposals should include a food within their proposals.

- 8. Question: How soon is the expectation for the first sites to open?**

Answer: If selected, vendors should be expected to respond within 24-hours' notice to be operational at their proposed site(s). We anticipate few of sites opening this month once proposals come in.

- 9. Question: Would [there] be a closet or vouchers for them to receive clothing?**

Answer: There should be laundry services included in your proposal. Non-for-profits who will be supplying clothing vouchers and/or payment for clothing should include the needed amounts within the proposed budget. Proposers should think along case management linkages and referrals to various organization across New York City that also provide clothing or a combination of both.

- 10. Question: What is the possibility of extending the contract after the first year?**

Answer: How far the contracts will extend or whether they would be extended is unclear at this point.

11. Question: Will these contracts be through HRA or DHS?

Answer: These contracts will be managed through DHS.

12. Question: Should the meals all meet NYC food standards?

Answer: Yes, all meals must meet NYC Food standards.

13. Question: Will refrigerated and heating equipment be needed?

Answer: Yes, proposers should provide microwaves for heating meals and refrigerators for meals that are not immediately distributed. All food must be consistent with NYC food standards.

14. Question: Is there a possible way to get an updated sheet on the organization that would help with donations i.e. Clothing. Since a lot of organizations serve specific people

Answer: Please see Attachment D in this addendum. A list has been provided.

15. Question: Is there a space where vendors of a specific service can list their services for other entities that are in need that service? i.e. like food?

Answer: If you have access to services such as food, we ask that you include the information in your proposal submission.

16. Question: Where will DHS open these sites?

Answer: The intake facility site will be located in midtown Manhattan. For the City Sanctuary Facilities, the proposer will propose a site for approval. Please note, the appropriateness of proposed location is subject to DHS review and approval.

17. Question: With Sanctuary, would [a proposer need to] provide help with jobs?

Answer: Similar to permanent housing, assistance and eligibility will depend on the individual asylum case.

18. Question: Apologies if this is in the RFP, but what does HRA anticipate will be timeline for individuals and families at Next Step Sanctuary facilities to get permanent housing, and is that dependent on receipt of a decision on their asylum case? What is expected of vendor re: securing permanent housing?

Answer: It is a process contingent upon individual asylum cases and how long clients will need the support of these facilities.

19. Question: Immediate needs question: Where can we send people right now who are in need of food and clothes while waiting for services to start? (For orgs who are limited on resources). For instance, provide services everyone who comes through the door, however the way work is structured we were not supposed to be giving direct services. Who can they redirect family to?

Answer: DHS provide food, bed, care kit if they are in shelter. Food banks provide food to local communities; a list of food banks is located on the HRA website.

20. Question: Would there be set aside immigration workers and HRA staff/centers to assist facilities with the clients immediate needs.

Answer: Proposers should include linkages for those type of services.

21. Question: Will a "City Sanctuary Facility" be given SPS targets or included in the provider's SPS numbers?

Answer: SPS indicators do not necessarily apply here. This program is separate from DHS shelter system. It is tracked differently and has different requirements.

22. Question: We are nonprofit organization that have been receiving asylum-seekers at Port Authority and we do intake, ensure they are well, get them medical attention if needed, feed them, and get them sorted out to other destinations and/or direct them to shelters (and with assistance from other volunteers, escort them and ensure their intake). We would be one piece of the intake process. We would then hand off asylum-seekers to another group whose expertise and advocacy can provide assistant to being successfully placed in shelters/ or the new housing you are proposing in solicitation #2. Is the contract for intake going to one place and we be a link to them, or do we have to submit an application separately and directly?

Answer: The RFP is for a provider to operate both the intake and the housing of the clients who come through the intake center. Vendors can partner with each other to provide varying parts of the service but there needs to be one lead organization with clear subcontract agreements and responsibilities.

Attachment B: List of Attendees who signed in the chat at the Information Session held on August 8, 2022.

Avifel Gutiérrez, Exodus Transitional community, Agcuevas@etcny.org

Marcus Foxx, Samaritan Daytop Village, marcus.foxx@samaritanvillage.org

Shana McCormick, Relief Access Program for The Bronx (Rap4Bronx) shana@rap4bronx.org

Nitesha Felder, Urban Strategies, Inc. Nfelder@urbanstrategiesny.org

Pelham Bollers. Urban Strategies, pbollers222@aol.com

Ewan Johnson, Exodus Transitional Community, ewan@etcny.org

John M. Harrison, CEO Community Mediation Services Jharrison@mediatenyc.org

Meredith Good-Cohn meredith.good-cohn@uniteus.com

Jim Corrigan corriganj@whitsons.com

Attachment C: Presentation Materials from the Information Session held on August 8, 2022.

Asylum Seekers: What do we know?

- More than 4,000 people entered DHS shelter so far.
 - ~100 people each day.
- More than 60% of people are in FWC.
- Households have very limited resources.
- Coming from primarily a range of Central/South American countries.
- Many pathways to NYC:
 - TX and AZ governors to Washington DC, DC nonprofits busing to NYC
 - TX and AZ nonprofits paying for bus tickets.
 - TX starting to send buses to NYC
 - Client choice

Federal Process

- The federal government begins processing individuals/households at the border and initiates the deportation proceedings process if those individuals/households do not have entry documentation.
 - Some are paroled (granted temporary entry) into the United States, others are not. These determinations are made at the discretion of the border agent.
- Clients typically have appointments to appear at 26 Federal Plaza.
 - MOIA standing up services, including legal support
- Households may be eligible for some benefits after submitting applications for asylum and throughout the asylum process – specific to individual circumstances.
- NYC in discussion with the federal government to improve information flow, resources.

Additional Information

The NYC Department of Social Services in partnership with NYC Mayor's Office of Immigrant Affairs and its partners in the humanitarian sector will be available to support selected shelter providers with technical and capacity building assistance in serving the unique needs of the asylum seeking population. We refer you to the UNHCR [Border Shelter Toolkit](#) and [Resource Library](#) for initial guidance. While the recommendations and resources contained therein relate to short-term emergency shelter operations at the U.S. Southern Border, the information may provide a useful introduction to the unique needs and realities of asylum seekers, and best practices for optimal shelter design and service provision.

**UNHCR is The UN Refugee Agency*

Attachment D: Partial List of Proposers

Please note, this list is for informational purposes only and will likely not include all entities who have received the solicitation.

Service Partner	Main Contact	Title	Email
163rd Street Improvement Council, Inc.	Cassandra G. Perry		cgperry@163council.org
Acacia Network Housing, Inc.	Freddy Matthews		amatthews@basics.inc
Acacia Network Housing, Inc.	Lymaris Albors	CEO	lalbors@acacianetwork.org
Acacia Network Housing, Inc.	Raul Russi	President	rrussi@acacianetwork.org
Acacia Network Housing, Inc.	Jose Rodriguez		jarodriguez@acacianetwork.org
Adhikaar	Pabitra Khati Benjamin	Executive Director	pabitra@adhikaar.org
African American Planning	Matthew Okebiyi		mokebiyi@aapci.org
African Communities Together	Robert Agyemang	New York Director	robert@africans.us
African Refuge	Rev. Judy Brown	Executive Director	jlbrown@africanrefuge.org
African Services Committee	Amanda Lugg	Co-Executive Director	amandal@africanservices.org
Alliance for Positive Change	Marcy Thompson	Chief Strategy Officer	Marcy@alliance.nyc
American Red Cross	Tiara Youmans	Regional Director, Client Service and Recovery	pgudaitis@nydis.org
American Red Cross in Greater New York	Denise Bloise	Community Relations Manager	cjocelyn@diasporacs.org
American Red Cross in Greater New York	John Waldman	Regional Senior Director of Government and	haxford@centrallegal.org
AMPHS	Mon Yuck Yu	Executive Vice President & Chief of Staff	mon.yuck.yu@amphsonline.org
Arab American Association of New York	Marwa Janini	Executive Director	marwa@arabamericanny.org
Arab American Family Support Services	Kerry Sesil	Director of Development and	kerry@aafscny.org
Asian American Federation	Joann Yoo	Executive Director	joann.yoo-aafederation.org
Barrier Free Living, Inc.	Paul B. Feuerstein		paulf@bflnyc.org
BD Hotels	Richard Born		richard@bdhotels.com
Black Vets for Social Justice	Jelani M. Mashariki		jmashariki@bvsj.org
Bowery Residents Committee	David Tatum		DTatum@brc.org
BRC Stabilization Shelter	Nicole McLean		Nmclean@hoteltsq.com
Breaking Ground	Amie Pospisil		apospisil@commonground.org
Bridge Hotel Group	Kathryn Dowd		kathryn.dowd@bridgehotelgroup.com
Bridging Africa and Black America Incorporated (BABA Inc)	Abdoulaye Cisse	Executive Director	ab.cisse167@gmail.com
Brighton Neighborhood Association	Pat Singer	Executive Director	bnapsinger@aol.com
Brooklyn House Hotel	Andre Hammond		andre.hammond@bklynhousehotel.com
Bronx Blvd. Hotel	Dan Turkel		shorn@triumphny.com
BronxWorks	Tiffanie Dorch	Director of Health Benefit Programs	tdorch@bronxworks.org
Bronxworks	Scott Auwarter		sauwarter@bronxworks.org
Buddhist Tzu Chi Foundation, NE Region	Freeman Su	Executive Director	dalicea@cfmny.org

CAMBA	Joanne Oplustil	President & CEO	joaneo@camba.org
CAMBA	Valerie Barton-Richardson		ValerieB@CAMBA.ORG
CAMBA	Claire M. Harding Keefe		ClaireH@CAMBA.ORG>;
Care for the Homeless	George Nashak		gnashak@helpusa.org
Caribbean Womens Health Association	Cheryl Hall	Executive Director	chall@cwha.org
Catholic Charities Community Services	Harold Moss		Harold.Moss@catholiccharitiesny.org
Catholic Charities Community Services	Alissa Tyghter-Gerald	Division Director- Community Outreach Services	
Catholic Charities Community Services	C. Mario Russell, Esq.	Director, Immigrant and Refugee Services	alissa.tyghter-gerald@catholiccharitiesny.org
Catholic Charities Community Services	Maryann Tharappel	Attorney in Charge	joe@cianainc.org
Catholic Charities Community Services, Archdiocese of New York	Beatriz Diaz Taveras	Executive Director	AAOHA.ORG@GMAIL.COM
Catholic Community Relations Council of NYC	Joseph Rosenberg	Executive Director	info@CAMBA.org
Catholic Legal Immigration Network	Anna Marie Gallagher	Executive Director	agallagher@cliniclegal.org
Catholic Migration Services - Brooklyn	Richard Slizeski	Vice President	mario.russell@catholiccharitiesny.org
Center for the Integration and Advancement of New Americans	Joseph DeMaria	Chief of Staff	joe@cianainc.org
Center for Urban Community Services	Hadaryah Morgan		Hadaryah.Morgan@cucs.org
Central American Legal Assistance	Heather Axford	Legal Director	askdrali@gmail.com
Children's Rescue Fund (CRF)	Orlando Ivey		iveyo@icahnhouse.org
Children's Rescue Fund (CRF)	Tahisha Salmon Lue Hing		salmont@icahnhouse.org
Choice Hotels	Elise Antonelli		Elise.Antonelli@choicehotels.com
Community Housing Innovations, Inc.	Ron Abad		rabad@communityhousing.org
Comunilife	Rosa Gil	CEO	rgil@comunilife.org
Comunilife	Michael O'Donnel	COO	modonnell@comunilife.org
Comunilife	Rosa Cifre		Rcifre@comunilife.org
Council of People's Organization	Allan Wernick	Director	allan.wernick@cuny.edu
Council of People's Organization	Mohammad Razvi	Executive Director	mrazvi@copo.org
Create Incorporated	Stephania Fortune		sfortune@gdhny.org
CUNY Law Community Legal Resource Network	Alizabeth Newman	Director	newman@law.cuny.edu
Diaspora Community Services	Carine Jocelyn	CEO/President	cjocelyn@diasporacs.org
Doe Fund	Anthony Mangione		amangione@doe.org
Dominicanos USA	Eddie Cuesta	Executive Director	ecuesta@dominicanosusa.org
DSI International	Toyin Omolola	CEO/President	DSIINTERNATIONAL14@GMAIL.COM
Emerald Isle	Siobhan Dennehy	Executive Director	siobhand@eiic.org
Empire Hotel Group	Glenn Isaacs		glenn@newyorkhotel.com
Fedcap Rehabilitation Services, Inc	Marcia Salovitz		msalovitz@fedcap.org
Federation Of International Gender And Human Rights	Dr Ameena Ali	Founder/Executive Director	christa.temple@catholiccharitiesny.org
Federation of Protestant Welfare Agencies	Jones Austin Jennifer	CEO	jjAustin@fpwa.org
Federation of Protestant Welfare Agencies	Hatzakis Alexandros	COO	ahatzakis@fpwa.org
Flanbwayan	Darnell Benoit	Executive Director	dbenoit@flanbwayan.org
Fortune Society	Benjamin Metsch		bmetsch@fortunesociety.org

Four Points Chelsea	Richard Tang		richard.tang@lamgroupnyc.com
Gay Men's Health Crisis	Kishani Chinniah-Moreno	Interim Executive Director	kishani@gmhc.org
George Daly	Linda hoffman		nyfscinc@aol.com
Gillis Sales	Paul Kerfont		pkerfont@gillissales.com
GMCH - Gay Men's Health Crisis	Kishani Moreno/Daniel Goldman		KishaniM@GMCH.org / DanielG@GMHC.org
Goddard	Roderick Jones		rjones@goddard.org
Goddard	Andrea Cain		acain@goddard.org
Haitian American Community Coalition	Andre Peck	Executive Director	apeck@hccinc.org
Haitian Americans United for Progress	Elsie Saint Louis	Executive Director	esaintlouis@haupinc.org
Haitian Women for Haitian Refugees	Ninaj Raoul	Executive Director	haitianwomen@aol.com
Harlem United	Laura Grund		lgrund@harlemunited.org
HELP USA	Ronnie Silverman		rsilverman@helpusa.org
Henry Street Settlement	Josephine Lume		JLume@henrystreet.org
HIAS	Mark Hetfield	President and CEO	info@justicecorps.org
Highgate Hotel	Mera Segev		msegev@highgate.com
Highland Park	William Ruiz		wruiz@tildenhall.com
Hispanic Federation	Frankie Miranda	President and CEO	cpagnotta@oem.nyc.gov
Homelife	Jerry Schreck		jschreck@homelifeservices.org
Homes for the Homeless	Aaron Goodman		AGoodman@hfhny.org
Hotel Association of New York City (HANYC)	Vijay Dandapani	CEO	vijay@hanyc.org
Hotel Association of New York City (HANYC)	Albert Fernandez		albert@hanyc.org
Housing Works	Gregory Wersching		G.Wersching@housingworks.org
I-ARC	Camille J. Mackler, Esq.	Executive Director	newman@law.cuny.edu
Immigrant & Refugee Services, Catholic Charities Community Services	Christa Temple	Immigration Legal Services Program Manag	beatriz.diaztaveras@catholiccharitiesny.org
Immigrant Advocates Network	Rodrigo Camarena	Immigrant Advocates Network	rcamarena@immigrationadvocates.org
Immigrant Justice Corps	Christa Stewart	Deputy Director	agallagher@cliniclegal.org
Immigrant Justice Corps	Jojo Annobil	Executive Director	teamtlcny@gmail.com
Immigrant Justice Corps	Kate McKinnon	Legal Director	jziesemer@nylag.org
Immigration Advocates Network: Pro Bono Net	Rodrigo Camarena	Director	maryann.tharappel@catholiccharitiesny.org
India Home	Shaaranya Pillai	Deputy Director	shaaranya@indiahome.org
Institute for Community Living	Nikant Ohri		nohri@iclinc.org
International Rescue Committee	Anita Rastoder	Associate Director	a.bah54@gmail.com
International Rescue Committee	Avigail Ziv	Executive Director	avigail.ziv@rescue.org

Jacob A Riis Neighborhood Settlement	Christopher Hanway	Executive Director	chanway@riissettlement.org
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Jewish Board of Family and Children's Services	Jeffrey Brenner	CEO	jbrenner@jbfcs.org
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Jewish Board of Family and Children's Services	Rebecca Wulf	Chief Clinical Officer	rwulf@jbfcs.org
Jewish Board of Family and Children's Services	Helene Lauffer	Chief Operating Officer	hlauffer@jbfcs.org
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JID Real Estate	Danielle Ben-Shay		danielle@jidrealestate.com
Kixby Hotels	David Hyman		david@kixby.com
Korean Community Services	Sara Soonsik Kim	Program Director	skim@kcsny.org
Laundry Workers Center	Rosanna Rodriguez	Co-Executive Director	rosaran18@gmail.com
Lenox Hill Neighborhood House	Mark Andermanis		mandermanis@lenoxhill.org
Liberty One Group Real Estate	Dan Turkel		dturle@liberty1group.com
Life of Hope	Porez Luxama	Executive Director	pluxama@lohny.org
Lutheran Social Services of New York	Damyn Kelly	Executive Director	dkelly@lssny.org
Lutheran Social Services of New York	Charles Brown	Dir. Immigration Legal Program	cbrown1@lssny.org
Lutheran Social Services of New York	Rachel (Upbin) Bleecker		RBleecker@lssny.org
Lutheran Social Services of New York	Norman, Kerron		knorman@lssny.org
Lutheran Social Services of New York Immigration Legal Program	James Darden	Office of Advancement & Communications	freeman_su@tzuchi.us
M & R Hotel Management	Janelle Schwartz		jschwartz@mrhotelmanagement.net
Make The Road New York	Theo Oshiro	Co-Executive Director	theo.oshiro@maketheroadny.org
Make The Road New York	Becca Telzak	Deputy Director	Rebecca.Telzak@maketheroadny.org
Marriott Hotel	Justin Taus		Tausnationalvending@gmail.com
Mercy Center	Stephen J. Strich, III	Executive Director	sstrich@merceycenterbronx.org
Metropolitan Council on Jewish Poverty	David Greenfield	CEO	dgreenfield@metcouncil.org
Metropolitan Council on Jewish Poverty	Rob Newman	COO	rnewman@metcouncil.org

Mexican Coalition	Jairo Guzman	Principal Officer	jguzman@coalicionmexicana.org
Midway Living	Milton Schwartz		milton@midwayliving.org
MinKwon	John Park	Executive Director	john.park@minkwon.org
Mixteca	Lorena Kourousias	Executive Director	lkourousias@mixteca.org
Neighborhood Association For Intercultural Affairs	Elvira Barone	CEO	barone.elvira@gmail.com
Neighborhood Association For Intercultural Affairs	Richard Izquierdo	COO	rizquierdo@naicany.org
Neighborhood Association For Intercultural Affairs	Elvis Torres	Executive Director of Housing Services	etorres@naicany.org
NENE	Adama Bah	Founder	a.bah54@gmail.com
New Hope	Mark Ehrman		mehрман@newhopeth.org
New Immigrant Community Empowerment	Diana Moreno	Chief of Staff	diana@nynice.org
New York City Bar Association	Danny Alicea	Chair, Immigration Committee	cmackler@immigrantarc.org
New York City Voluntary Organizations Active in Disaster (NYCVOAD)	Zack Hodgson	Chair	Richard.slizeski@ccbq.org
New York Disaster Interfaith Services	Peter Gudaitis	Executive Director	info@justicecorps.org
New York Immigration Coalition	Murad Awawdeh	Executive Director	mawawdeh@nyic.org
New York Legal Assistance Group	Beth Goldman	Executive Director	bgoldman@nylag.org
New York Legal Assistance Group	Jodi Ziesemer	Director, Immigrant Protection Unit	Gracec.Bonilla@gmail.com
New York State Bar Association	Shayna Kessler	Chair, Immigration Committee	mawawdeh@nyic.org
Northern Manhattan Improvement Corporation	Maria Lizardo	Executive Director	marializardo@nmic.org
The New York City Hospitality Alliance	Andrew Riggie	Executive Director	info@thenycalliance.org
NYC Emergency Management	Christopher Pagnotta	Director of Human Services	mario.russell@catholiccharitiesny.org
Park West Hotel	Anna Lopez		Alopez@marcelhotelnyc.com
Peers Community Inc	Spencer Cineus		spencercineus03@yahoo.com
Pod Brooklyn Hotel	Effie Tsavalias		etsavalias@podhotelbk.com

Praxis Housing Initiatives, Inc.	Sveiin Jorgensen		SJorgensen@PRAXISHOUSING.org
Project Hospitality	Rev. Karen Jackson	Director of Recovery and Community Initiatives	kjackson@projecthospitality.org
Project Hospitality	Jaclyn Stoll		jstoll@projecthospitality.org
Project Hospitality	Nina Nico		NNico@projecthospitality.org
Project Renewal	Eric B. Rosenbaum		Eric.Rosenbaum@projectrenewal.org
Providence House	Danielle Minelli Pagnotta		minellid@providencehouse.org
Public Health Solutions Quality, Inc.	Laila Khundkar	Deputy Director, Community Health & Nutrition Access	lkhundkar@healthsolutions.org
	Singh Harinder		pawarbuldersnyc@gmail.com
Ratan Group Hotel	Victor Rathod		Rathod4949@aol.com
RC Solutions, Inc.	Ruben Medina	Founding Partner, Managing Director	
RDJ Refugee Shelter	Ameya Biradavolu	Director	ameya@wanacommunitycenter.org
Real Hospitality Group Corp.	Jasmine Washington		jasmine.simon-washington@rhgcorp.com
Real Hospitality Group Corp.	Lewiston Murray	General Manager	lewiston.murray@rhgcorp.com
Safe Horizon	Liz Roberts	CEO	liz.roberts@safehorizon.org
Safe Horizon	Pilar Bernabe	Associate Vice President Finance Grants Admin Acctg	pbernabe@safehorizon.org
Safe Horizon	Greg Brooks	Chief Financial and Administrative Officer	greg.brooks@safehorizon.org
Safe Horizon	Lisa O'Connor	Chief Program Officer	lisa.oconnor@safehorizon.org
Salvation Army	Richard Vernon	Dep. Dir. Partnerships	richard.vernon@use.salvationarmy.org
Salvation Army	Jay Sinclair		Jay.Sinclair@USE.SalvationArmy.Org
Samaritan Village	Jerry Heaney		Jerry.Heaney@samaritanvillage.org
Sanctuary for Families	Judy Kluger	Executive Director	jkluger@sffny.org
Sanctuary for Families	Betty Chen		bchen@sffny.org
Sauti Yetu	Zeinab Eyega	Executive Director	zeyega@sautiyetu.us
SCO	Henry Cerrito		HCerrito@sco.org
SEBCO	Salvatore Gigante		Sgigante@sebcodevelopment.org
SEBCO	Sandra Reyes Collazo		sreyes-collazo@sebcodevelopment.org
SEBCO	Deborah Johnson		djohnson@sobro.org
Shorefront Y	Sue Fox	Executive Director	foxs@shorefronty.org

Single Stop	German Tejada	Director of Wraparound Services	GTejada@singlestop.org
Sisters City	David Paz		david@omnia-grp.com
Skyline Hotel NYC	Donna Hassan		dhassan@skylinhotelnyc.com
South Asian Council for Social Services (SACSS)	Rehan Mehmood	Director Health Services	rehan@sacssny.org
Springhill's Suite By Marriott New York La Guardia Airport	Hilda Flores		Hilda.Flores@marriott.com
Sunnyside Community Services	Amit Kalra	Executive Director	akalra@scsny.org
SUS	Trish Marsik		tmarsik@sus.org
Team TLC NYC / Grannies Respond	Ilze Thielmann	Director of Team TLC NYC	Fmiranda@hispanicfederation.org
The Gambian Youth Organization	Ajifanta Marenah	Secretary and Advocacy Manager	ajifanta@thegyo.com
The Osborne Association	Damon Rowe		drowe@osborneny.org
The Salvation Army, Greater New York Division	Richard Vernon	Deputy Director for Partnerships, Emergenc	info@hias.org
Tolentine Zeiser Community Life Center	Sister Maragaret McDermott		Mgmaggie2@aol.com
Travelodge Hotel	Donna		gmny415@gmail.com
Triumph Hotels	Shimmie Horn		shorn@triumphhotels.com
Turning Point	Janelle Farris		jfarris@wearebcs.org
United Nations High Commissioner for Refugees	Emma Dunn	Assistant Protection Officer	dunne@unhcr.org
United Sikhs	Jagjit Kaur	Senior Manager	jagjit.kaur@unitedsikhs.org
United Way of New York City (UWNYC)	Grace Bonilla	President and CEO	Zeinalorraine7@gmail.com
UnLocal	Terry Lawson	Executive Director	terry@unlocal.org
Urban Pathways	Lisa Lombardi		llombardi@urbanpathways.org
Urban Pathways	Mark Hurwitz		mhurwitz@urbanpathways.org
Urban Resource Institute	Nathaniel Fields		nfields@urinyc.org
Urban Strategies	Pelham Bollers	CEO	pbollers222@aol.com
Van Wyck/Hotel Suite	Gurvinder Singh		grarysingh9191@gmail.com
Vera Institute of Justice	Shayna Kessler	State Advocacy Manager	skessler@vera.org
VIP Community Service Inc.	Debra Vizzie		dvizzie@vipservices.org
Voces Latinas	Nathaly Rubio-Torio	Executive Director	nrubio-torio@voceslatinas.org
Volunteers of America	Myung J. Lee		mlee@voa-gny.org

The Watson Hotel NY	Joseph Esposito		jesposito@thewatsonhotelny.com
We Rise	George Espinal	Vice President	Denise.Bloise@RedCross.org
West Side Federation for Senior Housing	Shola Akeredolu		sakeredolu@wsfssh.org
WestCOP	Colin Dacres		cdacres@westcop.org
Westhab	Jim Coughlin		james.coughlin@westhab.org
Weston United Community Renewal Inc.	Michelle James		mijames@thebridgeny.org
Weston United Community Renewal Inc.	Despina Troullouris		dtroullouris@thebridgeny.org
Women In Need, Inc.	Christine Quinn	CEO	cquinn@winnyc.org
Women In Need, Inc.	Rondel Boodram	COO	rboodram@winnyc.org
Women's Prison Association & Home, Inc.	Dania Cordova		dcordova@wpaonline.com
World Relief of Western NY	Tiffany Wood	Director	TWood@wr.org
YAI	Alek Hoyos		Alek.Hoyos@yai.org
Your Needs First, Inc.	Terrence Judd	CEO	tkjudd23@aol.com
Zeina Lorraine Inc	Djeneba Toure-Diaby	CEO	cstewart@justicecorps.org

Attachment E: Proposal Budget Summary Form

If you are interested in obtaining the Proposal Budget Summary Form in Excel format, please send an email to: ACCOContractPlanning@dss.nyc.gov with your name and email address. Please include the name of the Emergency Solicitation in the subject of the email.

BUDGET SUMMARY FORM

Agency/Provider		Fiscal Year	
Program/Facility		Date	
Term of Contract		Title	
Agency Representative		Agency E-mail	
Agency Telephone		Vendor ID #	
Federal EIN			

		<u>ORIGINAL BUDGET</u>	<u>FTE'S</u>
I	PERSONNEL SERVICES (PS)		
	Administration		0.00
	Social Work		0.00
	Child Care (Tier IIs only)		0.00
	Recreation		0.00
	Case Management		0.00
	Security		0.00
	Maintenance		0.00
	MVO		0.00
	Kitchen		0.00
	TOTAL PERSONNEL SERVICES		0.0
II	FRINGE BENEFITS		
III	TOTAL PS		
IV	OTHER THAN PERSONNEL SERVICE		
	Office Equipment		
	Client Supplies/Furniture		
	Client Transportation		
	Utilities		
	Office Expenses		
	Professional Costs		
	Maintenance/Repair		
	Mechanical System Contracts		
	Food		

Contracted Security
Vehicle Expenses

TOTAL OTPS

=====

V TOTAL PS & OTPS (III + IV)

=====

FY

VI INDIRECT COST RATE

=====

VII RENT

=====

VIII TOTAL (without Debt Service) (V + VI + VII)

=====

IX START UP

=====

X DEBT SERVICE AMORTIZATION

===== \$0

XI AMENDMENTS (I.E., DEPRECIATION, NEW NEED, ETC.)

===== \$0

XII GROSS AMOUNT (VIII + IX + X + XI)

=====

XIII REVENUE

===== \$0

XIV FUNDING (XII - XIII)

=====

Program Representative

Date

Budget Representative

Date

Provider

Date