



**Department of  
Social Services**

Human Resources  
Administration

Department of  
Homeless Services

**Office of Contracts**

**Steven Banks**  
Commissioner

**Martha A. Calhoun**  
General Counsel

**Vincent Pullo**  
Agency Chief  
Contracting Officer

**150 Greenwich Street  
New York, NY 10007**

**929 221 6347**

February 6, 2019

**RE: Addendum #3 to the  
Department of Homeless Services  
Meal Program Request for  
Proposals  
EPIN: 07117P0003**

Dear Prospective Proposer:

The Department of Social Services and The Department of Homeless Services ("DSS/DHS") appreciates your interest in the Request for Proposals (RFP) for The Department of Homeless Services Meal Program, issued on December 27, 2018.

Please find attached Addendum #3 for the above referenced RFP. Addendum #3 contains:

- **Revisions to the RFP:** Attached to this Addendum as Attachment A are revisions to the Department of Homeless Services Meal Program Request for Proposals (RFP). All new language is **bolded and underlined**. **Language that is crossed out is being deleted from the RFP.**

Please acknowledge your receipt of Addendum #3 by listing it on the Acknowledgement of Addenda (Attachment C of the RFP package) and include it in your proposal submission.

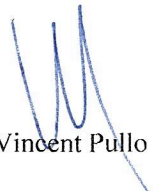
**The deadline for submission of proposals has been extended to February 27, 2019.**

Proposers are reminded that they must hand deliver their proposals by **February 27, 2019 at 2:00 PM to:**

NYC Department of Social Services  
Office of Contracts – Attention RFP Unit  
150 Greenwich Street (4 World Trade Center), 37<sup>th</sup> floor – BID Window  
New York, NY 10007

**Please note** when bringing your proposal package to the building for submission, the package must be screened through the messenger portal in the lobby. Please allow additional time for the screening process.

Sincerely,



Vincent Pullo

## Attachment A

### Revisions to the Department of Homeless Services Meal Program RFP EPIN: 07117P0003

Please be advised that the subject Request for Proposals is described below. All new language **is bolded and underlined**. Language that is crossed out is being deleted from the Request for Proposals.

- Page 2, Section I – Timetable, C. Proposal Due Date, Time and Location:

C. Proposal Due Date, Time and Location:

- o Date: February 8 27, 2019
- o Time: 2:00 PM
- o Location: DSS Office of Contracts  
150 Greenwich Street, 37th Floor  
New York, New York 10007

- Page 29, Section IV – Format And Content of Proposal, B. Proposal Package Contents, c., is revised as follows:

c. A separate sealed inner envelope containing:

- o ~~Subcontractor Utilization Plan~~ **M/WBE Participation Plan** (Revised Attachment F, Schedule B, Part II) or:
- o ~~Approved Waiver of Target Subcontracting Percentage~~ **Request For Waiver of M/WBE Participation Requirement** (Revised Attachment F, Schedule B, Part III).

Please note: Any proposers who have submitted a waiver request should resubmit the Waiver Application on pages 5 and 6 of Revised Attachment F: SCHEDULE B - M/WBE UTILIZATION PLAN immediately. All waiver requests must be submitted to M/WBE Minority and Women Business Enterprises mailbox at [MWBE@dss.nyc.gov](mailto:MWBE@dss.nyc.gov).