



**Department of
Social Services**

Human Resources
Administration

Department of
Homeless Services

August 26, 2019

**Re: Addendum #1 to the Buy-Against Contracts for Maintenance and
Repair of Fire Safety Systems at Adult Shelters, Citywide**

Office of Contracts

Steven Banks
Commissioner

Martha A. Calhoun
General Counsel

Vincent Pullo
Agency Chief
Contracting Officer

150 Greenwich Street
New York, NY 10007

929 221 6347

Dear Prospective Bidders:

The New York City Department of Homeless Services appreciates your interest in bidding for the Maintenance and Repair of Fire Safety Systems at Adult Shelters Citywide which were released on August 13, 2019.

Addendum #1 has extended the bid due date to **Monday, September 9, 2019 at 4:00 p.m.**

Revisions to the Bid Specifications All new language is **bolded and underlined**. Language that is crossed out is being deleted from the Bid Specifications, unless noted otherwise.

Page 93 Section 4 has been revised as follows:

D. **DHS strongly recommends** each prospective bidder ~~must attend one of the two Mandatory~~ **the** Scheduled Site Visits for each **all** of the Sites listed in Appendix B – Scheduled Site Visits. ~~The Contractor must verify actual equipment at the shelter Sites prior to bid submission.~~ The Contractor's bid is assumed by DHS to be based on the Contractor's personal inspection of equipment to be serviced.

Attached to this Addendum as Revised Appendix B: Scheduled Adult Shelter Site Visits. It lists the dates, and times scheduled for the various site visits.

Note bidders shall be required to reprogram all systems under these contracts scheduled for the various site visits. It also lists the systems manufacturer.

Also, note that bidders may bid on the Maintenance and Repair of Fire Safety Systems at Adult Shelters as well as the Maintenance and Repair of Fire Safety Systems at Family Shelters, however, a separate and complete bid shall be submitted for each bid. Please note that a successful bidder can be awarded both contracts.

Bids should be submitted by **4:00 PM on September 9, 2019**. Bids can be submitted in one of the following ways:

Via email to: **Accoprocurements@dss.nyc.gov**

Or in person to: Andre Fredericks
NYC Department of Social Services/Department of
Homeless Services
Office of Contracts – Bid Administration Unit
150 Greenwich Street, 37 Floor, Bid Room
New York, NY 10007

Please note that there is security at 150 Greenwich Street. In order to enter the building, individuals must have a government issued ID along with a copy of this letter. Please note that when bringing your proposal package to the building for submission the package must be screened through the messenger portal in the building lobby. Please allow additional time for the screening process.

If you need additional information, please contact Vincent Pullo at (929) 221-6347 or Accoprocurements@dss.nyc.gov. Thank you for your interest in doing business with the City of New York

Sincerely,



Vincent Pullo

Attachment A

Revised Appendix B: Scheduled Adult Shelter Site Visits

APPENDIX B: SCHEDULED ADULT SHELTER SITE VISITS

	Site	Scheduled Date	Systems/Manufacture
1	Brooklyn Women's Shelter 116 Williams Avenue Brooklyn, NY 11207	Tuesday, 8/27/19 9:00 AM – 9:40 AM	EST2
2	Linden Residence 501 New Lots Avenue Brooklyn, NY 11207	Tuesday, 8/27/19 10:00 AM – 10:25 AM	Simplex
3	Jamaica Women's Triage Referral Center 93-05 168 th Street Jamaica, NY 11433	Tuesday, 8/27/19 11:15 AM – 11:40 AM	EST2
4	Park Slope Armory (Armory) 1402 8 th Avenue Brooklyn, NY 11215	Wednesday, 8/28/19 8:00 AM – 8:55 AM	EST3
5	Park Slope Armory (YMCA) 1402 8 th Avenue Brooklyn, NY 11215	Wednesday, 8/28/19 8:00 AM – 8:55 AM	EST3
6	Auburn Asses/Rec. Center 39 Auburn Place Brooklyn, NY 11205	Wednesday, 8/28/19 9:30 AM – 10:25 AM	EST3
7	Life Adult Shelter 78 Catherine Street New York, NY 10038	Wednesday, 8/28/19 11:00 AM – 11:55 AM	EST2
8	Bellevue Men's Shelter 400 East 30 th Street New York, NY 10036	Wednesday, 8/28/19 12:30 PM – 1:40 PM	Comtrack
9	Kingsboro / Star – Bldg #6 599 Clarkson Avenue Brooklyn, NY 11203	Thursday, 8/29/19 8:00 AM – 8:40 AM	EST2
10	Atlantic Men's Shelter 1322 Bedford Avenue Brooklyn, NY 11216	Thursday, 8/29/19 9:15 AM – 9:55 AM	Cerberus Pyrotechnics
11	Barbara Kleiman Residence (Main) 269 Skillman Avenue Brooklyn, NY 11211	Thursday, 8/29/19 10:30 AM – 11:30 AM	EST2
12	Barbara Kleiman Residence (Building D) 269 Skillman Avenue Brooklyn, NY 11211	Thursday, 8/29/19 10:30 AM – 11:30 AM	EST2
13	Franklin Women's Shelter 1122 Franklin Avenue Bronx, NY 10456	Friday, 8/30/19 10:30 AM – 11:30 AM	Notifier
14	DHS – Facilities & Logistics Satellite Office 1177 Hoe Avenue Bronx, NY 10459	Friday, 8/30/19 11:50 AM – 12:15 PM	4100 Simplex