



**Department of  
Social Services**

Human Resources  
Administration

Department of  
Homeless Services

**Office of Contracts**

October 2, 2020

**Steven Banks**  
Commissioner

Dear Prospective Bidders:

**Martha A. Calhoun**  
General Counsel

For your information, this **Addendum #1** for the contract to provide **On-Call Plumbing Services at Various DHS Adult and Family Shelters, Citywide (PIN:20BCCDM05401/EPIN:07120B0010)** contains a **postponement of the bid due date.**

**Vincent Pullo**  
Agency Chief  
Contracting Officer

**Please be advised that the bid due date is extended to Monday, October 19, 2020 by close of business day by 5:00 P.M.** Due to the COVID-19 pandemic, prospective bidders have the option to submit bids to the Department of Social Services (HRA/DHS) either electronically to [Bids@dss.nyc.gov](mailto:Bids@dss.nyc.gov), the Office of Contracts/Front desk, 150 Greenwich Street, 37th Floor, New York, NY 10007 or to HRA Mailroom 150 Greenwich Street, 30th Floor, New York, NY 10007. Any vendor that will submit a hand-delivered bid, and not electronically, should advise the Agency in advance by close of business Tuesday, October 13, 2020.

**150 Greenwich Street  
New York, NY 10007**

**929 221 6347**

Until further notice, the Department of Social Services (HRA/DHS) will conduct all in-person meetings (Pre-bid conferences and bid-openings) that would normally be open to the public **via conference call and/or video-conference only** using the Cisco WebEx platform. You may participate using your computer, tablet or smartphone. You'll need to download the WebEx plug-in or mobile app. The WebEx link will be published in addendums to open solicitations. with specific details regarding the date, time and method of accessing the meeting.

**Please note, the bid opening will be held on October 20, 2020 at 11:00 A.M. via Cisco WebEx platform.**

Meeting link:

<https://nyc-dss.webex.com/nyc-dss/j.php?MTID=mb00b627166c098fd81d2920c665d3965>

Meeting number: 129 160 3946

Password: bids (2437 from phones and video systems)

More ways to join

Join by video system

Dial [1291603946@nyc-dss.webex.com](tel:1291603946@nyc-dss.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-646-992-2010 United States Toll (New York City)

+1-408-418-9388 United States Toll

Access code: 129 160 3946

Bids received after the bid due date and time will be considered late and will not be accepted.

If hand delivering a bid, all vendors are advised to allow for sufficient time to clear building security, especially if submitting packages. It is the bidders' responsibility for ensuring that all submissions are received at the correct location by the due date and time.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vincent Pullo', with a stylized, cursive script.

Vincent Pullo